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Increase the competitiveness of the EU PV manufacturing industry

GA No. 857793

High-performance low-cost modules with excellent environmental profiles for a competitive EU PV manufacturing industry



HighLite- Deliverable report

D1.1- Project Management Plan

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About HighLite

The HighLite project aims to substantially improve the competitiveness of the EU PV manufacturing industry by developing knowledge-based manufacturing solutions for high-performance low-cost modules with excellent environmental profiles (low CO₂ footprint, enhanced durability, improved recyclability). In HighLite, a unique consortium of experienced industrial actors and leading institutes will work collectively to develop, optimize, and bring to high technology readiness levels (TRL 6-7) innovative solutions at both cell and module levels.

HighLite consortium members



Document information

Deliverable No.	HighLite D1.1
Related WP	WP1
Deliverable Title	Project Management Plan
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Deliverable Typeⁱ	Report
Lead Author(s)	Loic Tous

Document history

Date	Revision	Prepared by	Status	Approved by	Description
19.11.2019	1	Loic Tous	Draft		
26.11.2019	2	Loic Tous	Proposed	Ivan Gordon, Veroni Ballet	Updated after comments from Ivan, Veroni, and several partners
29.11.2019	3	Loic Tous	Accepted	Ivan Gordon, Veroni Ballet	Final version

Dissemination levelⁱⁱ

PU	Public	
RE	Restricted to a group specified by the Consortium (including the Commission Services)	
CO	Confidential, only for members of the consortium (including the Commission Services)	X

Publishable summary

D1.1 – “Project Management Plan”, is a confidential deliverable related to the Project Management (WP1) of the HighLite project (grant agreement No 857793).

The core of the document covers the management aspects of the project including the management structure and work plan based on the Description of Action (DoA) in Annex of the Grant Agreement for this project. The procedures implemented for the project management and monitoring are presented in detail and include:

- a Work Breakdown Structure (WBS) which contains a Gantt Chart of the project;
- technical progress monitoring (deliverables, milestones, 6-monthly internal reports);
- financial monitoring (budget, personnel);
- voting rules, payments, and communication of results as defined in the Consortium Agreement;

This document will be updated with the latest version of the Quality Assurance and Risk Management Plan before the end of the first project reporting period (in a new related deliverable D1.3 which is due by M18) and before the end of the final reporting period (in a new related deliverable D1.4 which is due by M36).

ⁱ **Deliverable Type**

Please indicate the type of the deliverable using one of the following codes:

R Document, report

DEM Demonstrator, pilot, prototype

DEC Websites, patent filings, videos, etc.

OTHER

ETHICS Ethics requirement

ORDP Open Research Data Pilot

DATA data sets, microdata, etc.

ⁱⁱ **Dissemination level**

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PU Public

CO Confidential, only for members of the consortium (including the Commission Services)

EU-RES Classified Information: RESTREINT UE (Commission Decision 2005/444/EC)

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